

# Heart of Yorkshire Education Group Corporation

## Board of Governors Audit Committee

Thursday 7 December 2023 – 4.00pm  
Microsoft Teams

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### Agenda

|    |  | Indicative<br>timing |  |
|----|--|----------------------|--|
| 1  | Appointment of Chair and Vice Chair<br>2023/24<br>(to approve)   | 4.00pm               | Clerk  |
| 2  | Welcome and Apologies for Absence<br>(to note)   |                      | Chair  |
| 3  | Declarations of Interest<br>(to note)  |                      | Chair  |
| 4  | Minutes of the Meeting held on 13 June<br>2023*<br>(to approve)  |                      | Chair  |
| 5  | Matters Arising<br>(to note)   |                      | Clerk  |
| 6  | Risk Management, Internal Control and<br>Governance including:<br><br>i. Risk Management Policy<br>(2023/24)* (to consider and discuss)<br>ii. Risk Register 2023/24 Update<br>(and Emerging Risks)* (to note)<br>iii. Fraud Reporting (to note) | 4.15pm               | Group Executive Director<br>of Finance and Resources |
| 7  | Status of Previous Audit<br>Recommendations*<br>(to note)  | 4.45pm               | Group Executive Director<br>of Finance and Resources |
| 8  | Internal Audit Reports (2023/24) (to note):<br>i. Risk Management*<br>ii. Key Financial Controls*<br>iii. HR and Payroll*<br>iv. ESFA Funding Audit Support –<br>Apprenticeships*  | 5.00pm               | ICCA-ETS   |
| 9  | Annual Internal Audit Report*<br>(to recommend)  | 5.15pm               | ICCA-ETS   |
| 10 | ESFA Apprenticeships Audit update*   | 5.30pm               | Group Executive Director                             |

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|    | (to note)  |        | of Finance and Resources                             |
| 11 | Audit Services Procurement Update*<br>(to note)                            | 5.45pm | Group Executive Director<br>of Finance and Resources |
| 12 | Review of Terms of Reference*  | 6.00pm | Clerk  |
| 13 | Review of Effectiveness of Meeting and<br>Identification of Emerging Risks |        | Chair  |
| 14 | Date and Time of Next Meeting – TBC  |        |  |
| *  | indicates paper attached   |        |  |
| ** | indicates late paper   |        |  |