

CMI Level 3 Diploma: Principles of Management and Leadership



Course Overview

The CMI Level 3 Diploma in Principles of Management and Leadership is a comprehensive, practical qualification designed for aspiring or newly appointed supervisors, team leaders, and first-line managers. It provides a solid foundation in key management principles, helping learners to develop the essential skills, knowledge, and confidence to effectively lead teams, manage resources, and drive performance in a wide range of organisational settings.

This diploma covers a broad spectrum of core leadership and management topics, including:

- Principles of leadership and management
- Managing team and individual performance
- Understanding communication processes
- Managing conflict in the workplace
- Planning and allocating work
- Understanding change in the workplace

Through a blend of theory and practical application, learners will gain insight into the challenges faced by modern managers and explore strategies to enhance productivity, motivation, and team cohesion.

What You Will Study

Throughout this course you will study 8 units:

- Information Advice and Guidance
- Principles of Management and Leadership
- Principles of Communication in the Workplace
- Developing and Sharing Good Practice
- Responding to Conflict in the workplace
- Managing a team to achieve results
- Principles of Equality and Diversity and Inclusive working
- Managing own personal and professional development

Attendance Expectations

This is an online course, where you will access the course materials and assessments. You can contact your course tutor directly through the platform and arrange 1:1 support.

How You Will Be Assessed

Throughout the course you will be assessed through a range of different assessment methods including written questions and essays.

Entry Requirements

There are no formal entry requirements for this course.

Fee Information

There is funding available for this course, subject to previous qualifications and postcode.

START DATE

Available to enrol from August 2025

LEVEL

Level 3

STUDY MODE

Part-time

DURATION

9 months

AWARDING BODY

Chartered Management Institute (CMI)

LOCATION

Online Learning



For further information about this course, including Entry Requirements, Assessments and Further Study, scan the QR code.

Need More Information?

For additional course information please contact the Course Information Team on **01924 789111** or email courseinfo@heartofyorkshire.ac.uk.

To learn more about the Heart of Yorkshire Education Group, our facilities and how we can support you please visit our website www.heartofyorkshire.ac.uk.

Quick Links



How to Apply



Student Support



Virtual Tours



Further Study

Upon completing this course, you could progress to Level 5 Diploma in Management and Leadership.

