

Level 2 Business



Course Overview

This study programme is designed to provide an interesting introduction to the world of business. You will have the opportunity to develop a range of skills and techniques essential for successful performance in working life. You will develop the communication skills needed for working in the business sector.

Take your first steps towards a career in business with this full-time study programme taught by dedicated professionals.

A mixture of classroom based learning and practical activities. Video and photographic evidence is used throughout the year to record progress.

As well as projects and assignments based on realistic workplace situations and activities. Learning methods will include classroom presentations, group work, research tasks, exhibitions and visits and guest speakers.

You will develop skills and benefit from our links with employers such as:

- Wakefield District Housing
- We are Wakefield
- Finance Yorkshire
- Juice Personnel

What You Will Study

Six units covering topics such as:

- Business Culture & Responsibilities
- Customer Service in Business
- Running a Project
- Innovation in a Business Environment
- Managing Performance in a Business
- Changes in the Business Environment

How You Will Be Assessed

Assessments will also be varied to ensure you have every opportunity to demonstrate your knowledge. You may be assessed through practical tasks, short-answer questions, research tasks, written assignments, producing visual displays such as leaflets, observations of role-play.

Students may also undertake research, case studies and investigations, presenting your findings in a variety of formats such as reports, brochures and presentations that you might find in working situations within the industry.

START DATE

September

LEVEL

Level 2

STUDY MODE

Full-time

DURATION

1 year

AWARDING BODY

Northern Council For
Further Education

LOCATION

Wakefield College



For further information
about this course, including
Entry Requirements,
Assessments and Further
Study, scan the QR code.

Need More Information?

For additional course information please contact the Course Information Team on **01924 789111** or email **courseinfo@heartofyorkshire.ac.uk**.

To learn more about Wakefield College, our facilities and how we can support you please visit our website **www.heartofyorkshire.ac.uk**.

Quick Links



**How to
Apply**



**Student
Support**



**Virtual
Tours**

Entry Requirements

5 GCSEs Grade 9-3.

OR

Level 1 Business qualification.

Further Study

On completion with the appropriate pass and English and Maths grades, you can progress through the levels. A range of higher education courses such as Foundation Degrees, Honours Degrees in Management and Business offered by the Heart of Yorkshire Education Group. Alternatively, there are opportunities for Apprenticeships in areas such as Accounting and Business Administration.